# Entrepreneurship Ecosystem Matching Grant (EE-MG) Application Form- Investment Funds

# Contact Information of the Investment Fund (IF)

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| --- | --- |
| **Name** |  |
| **Job Title** |  |
| **Phone/Mobile/Fax** |  |
| **Email** |  |

# General Information about the IF

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| **Legal Name of the IF** |  |
| **Address** |  |
| **Websites** |  |
| **Nature of IF’s Business** |  |
| **Date of Establishment** |  |
| **Legal Registration #** |  |
| **Jurisdiction of Operations** |  |
| **Number of Employees** |  |
| **BoD Members** |  |
| **Executive Team** |  |

# General Information about the IF policy

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| --- | --- | --- | --- |
|  | **Size of Fund** | **Fund committed** | **Fund Spent** |
|  |  |  |
| **Source of Funding (List of Investors)** |  | | |
| **Objectives** |  | | |
| **Target Sectors** |  | | |
| **Investment Policy (that include but not limited to investment size, share, stage, exit strategy)** |  | | |
| **Does the IF provide pre-investment Business Development Services (BDS) to potential investible startups?**  **If yes, please elaborate.** |  | | |

# General Information about IF’s Current Portfolio

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **Company Name** | **Location** | **Date of Investment**  **DD/MM/YY** | **Amount of Capital Invested in USD** | **% Share** | **Business Sector** | **# of Employees** | |
| **Total #** | **% of Women** |
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# General Information about the Business Development Services Assistance

## **Strengthening the IF’s Pipeline**

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| **Please provide a brief of your challenges and/or needs when investing in BDS for startups.** |  | | | |
| **Please identify the overall type(s) of assistance you are seeking for the startups in your pipeline and the degree of importance.** | | **Very Urgent** | **Somewhat Urgent** | **Not Urgent** |
| **Branding and Corporate Image** | |  |  |  |
| **Strategic Planning** | |  |  |  |
| **Market Research** | |  |  |  |
| **Pricing and Costing** | |  |  |  |
| **Marketing/Sales – Domestic** | |  |  |  |
| **Marketing/Sales – International (visit & trade fairs, export marketing)** | |  |  |  |
| **Business Plan Preparation** | |  |  |  |
| **General Legal Services Consultancy** | |  |  |  |
| **Intellectual Property Support / Consultancy and Registration (Patents, Trademarks, etc.)** | |  |  |  |
| **Contract Development and Review** | |  |  |  |
| **Accounting Consultancy Services** | |  |  |  |
| **Financial Consultancy Services** | |  |  |  |
| **Corporate Management and Operations** | |  |  |  |
| **Human Resources (analysis, planning, recruitment, development and appraisal)** | |  |  |  |
| **Technical Training** | |  |  |  |
| **Business Skills Training** | |  |  |  |
| **Production, Product Development, Design, Quality and Control** | |  |  |  |
| **Access to engineers, scientists, programmers, designers   to assist in product development** | |  |  |  |
| **Access to specialized components to assist in product development (hardware, software, technology and licenses)** | |  |  |  |
| **Organizational Advisory Services** | |  |  |  |
| **Other services other than the above. Please list below** | | | | |
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# General Information about IF’s Pipeline

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **Company Name** | **Location** | **Business Sector** | **Type of Business Development Services Required** | **Estimated BDS Cost in USD** | **# of Employees** | |
| **Total #** | **% of Women** |
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# Enhancing the IF’s in-house capabilities

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| **Have you ever procured BDS to improve your internal capacity to manage and develop your portfolio?**  **If yes, please elaborate.** |  | | | |
| **Please identify and elaborate on the overall type(s) of assistance you are seeking for building your in-house capabilities, the degree of importance and the estimated cost.** | **Very Urgent** | **Somewhat Urgent** | **Not Urgent** | **Estimated Cost in USD** |
| **IF Project Preparation Capacity** |  |  |  |  |
| **Project Appraisal Training** |  |  |  |  |
| **Business Management Training** |  |  |  |  |
| **Portfolio Management** |  |  |  |  |
| **Other Services not listed above:** | | | | |
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**Any other comments**

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## **Note**

**Please answer the following question and make available the needed documentation requested.**

1. Please provide us with a full company profile, capturing the startups’ existing businesses and portfolio.
2. Please provide us with the audited financial statements of the past three years.
3. Please provide us with a self-declaration, stating that Investment Fund has not been recently bankrupt, does not owe taxes to the state nor has on-going legal proceeding in the courts that may adversely affect the business and the startups follow national environmental regulation and requirements.
4. Is there a pipeline intervention plan in place and how does it work? is it formally written? Please share it with us.
5. In regard to your implementation capacity,
   1. What financial system are you using to track your transactions and your investments?
   2. Are the right people in place to handle all financial matters related to the investments and daily transaction and all the administration and HR management within your organization?
   3. What is current filled position (staff) and which position you still need to be filled?
6. Could you brief F4J on each startup selected such as value proposition, core services business, management, momentum, etc.?
7. In regard to the potential pipeline listed,
   1. Why were they selected?
   2. Have you conducted a due diligence on each of the selected startups?
8. Have these startups appropriate license and registration in Palestine?
9. And for those operating in other countries, do they also have proper licenses and registration?
10. Would the potential pipeline likely not proceed without F4J grant support or be severely delayed or curtailed?
11. Taking into consideration the selected startups, what is your investment potential (mobilized capital) beyond the BDS?
12. How was the cost calculated for each BDS listed? Are they relevant? Are they reasonable?
13. What would be the geographical location of the supported startups?
14. Is there an implementation plan (tentative timeline) for the BDS listed to be executed? Please answer also the following:
    1. Which BDS have the greatest priority?
    2. What are the interdependencies between BDS per startup?
15. For those startups within the second-round investment in current portfolio,
    1. Are they already bankable?
    2. Have been the BDS listed provided previously?
16. What is the potential of employment that will result from the selected startups?
17. Is there any environmental impact at cause of the work of the selected startups?